



Minutes of meeting

LOCAL COMMITTEE (Surrey Heath)

Date: Thursday 5 July 2012

Time: 6.30 PM

Place: St Anne's Church, 45 Church Road, Bagshot, GU19 5EQ

Members present:

Surrey County Council [4]

Cllr Denis Fuller (Camberley West)

Cllr David Ivison (Heatherside & Parkside)

Cllr Chris Pitt (Frimley Green & Mytchett)

Cllr Lavinia Sealy (Bisley, Chobham and West End)

Surrey Heath Borough Council [4]

Cllr Rodney Bates (Old Dean)

Cllr Colin Dougan (St. Michael's)

Cllr Edward Hawkins (Parkside)

Cllr Valerie White (Bagshot)

All references to items refer to the Agenda for the meeting.

DRAFT MINUTES to be formally agreed at the next meeting

The meeting was preceded by an Open Public Question Time. The notes are in **Annex A**.

28/12 APOLOGIES FOR ABSENCE [Item 1]

Apologies were received from County Councillors Stuart MacLeod, and Bill Chapman, and from Borough Councillors Richard Brooks and Vivienne Chapman. No Borough substitute Members attended the meeting.

29/12 MINUTES OF THE LAST MEETINGS – 19 April 2012 [Item 2]

The minutes of the last meeting of the Local Committee (Surrey Heath) held on 19 April 2012 were agreed and signed.

30/12 DECLARATIONS OF INTEREST [Item 3]

None were received.

31/12 PETITIONS [Item 4]

One petition was received.

The petition was presented by June Kershaw, Executive Head at South Camberley Primary School, and was objecting to proposed parking restrictions on France Hill Drive.

Mrs Kershaw explained that there had been a lot of concern from parents about the proposed changes as they have always parked on the single yellow lines at school drop off and pick up. If the double yellow lines are implemented, then some parents will park in the Adult Education Centre, which will result in some conflicts over use and may cause additional safety issues. The petitioners are concerned that the proposals have been put forward without an engineer looking at the site. The petition asked for the current restrictions to remain unchanged.

A response was tabled at the meeting, which explained that the consultation process on the proposals ended on 8 June 2012 and the petition will be included in the objections report which will help the County Councillors and the County Council's Parking Team to decide on the best way forward at France Hill Drive. A full response will be provided when all the comments have been compiled and carefully considered.

32/12 WRITTEN PUBLIC QUESTIONS [Item 5]

One written public was received. A copy of the question and response is set out in Annex B. There was no supplementary question, but Cllr Ivison noted that he would like to get the opinion of the Road Safety Officers.

33/12 WRITTEN MEMBERS QUESTIONS [Item 6]

None were received.

DRAFT MINUTES to be formally agreed at the next meeting

Executive Item for Information

34/12 RESPONSE TO PETITION ON ANTI-SOCIAL BEHAVIOUR IN BELMONT ROAD, WATCHETTS ROAD, GORDON ROAD AND GORDON AVENUE [Item 7]

Michelle Collins, West Team Leader, introduced the response to the petition which was submitted to the Local Committee at the meeting on 16 February 2012. The petition was outside the remit of the Local Committee, and was referred to the Police for response, which was noted by Members.

RESOLVED:

The Local Committee (Surrey Heath) noted the report.

Executive Items for Decision

35/12 LOCAL COMMITTEE PUBLIC ENGAGEMENT PROTOCOL AND TASK GROUP REPRESENTATION 2012/13 [Item 8]

Michelle Collins, West Team Leader, introduced the report and explained that the protocol had remained unchanged from last year. The report also set out County Council nominations and Terms of Reference for the Task Groups.

RESOLVED:

The Local Committee (Surrey Heath) agreed to:

- (i) confirm the provisions of the Local Protocol on Public Engagement as set out in Annex A;
- (ii) confirm the Terms of Reference for the Youth Task Group as set out in Annexe B;
- (iii) confirm the membership for the Task Group as set out in paragraph 1.9;
- (iv) appoint members of the Local Committee to the outside bodies as listed in the report (paragraph 1.10)

36/12 APPROVAL OF SMALL GRANTS [Item 9]

Leigh Middleton, Contract Performance Officer for Surrey County Council introduced the item, and explained that there had been three bids to the Youth Small Grants fund, and all of them fitted the criteria.

DRAFT MINUTES to be formally agreed at the next meeting

In response to questions over delegation of bids under £1,000 to the Head of Commissioning, in consultation with the Chairman, local Member and young person, it was noted that the process would work in a similar way to delegated member allocations.

RESOLVED:

The Local Committee (Surrey Heath) agreed to:

- i) approve the Officer recommendations in sections 2.2 of the report on the award of funding.

- ii) delegate authority to the Head of Commissioning to approve budget applications up to and including £1,000, in consultation with the Chairman, local divisional Member and a young person from the local Youth Centre Steering Group, subject to these being reported to the Committee at the following meeting.

37/12 LOCAL COMMITTEE BUDGETS [Item 10]

Michelle Collins, West Team Leader, introduced the report which set out bids for member allocations, as well as the 2012/13 community safety budget. In addition to the report, an additional bid for member allocations was tabled at the meeting as it was received too late to include within the agenda report but exceeded the authorised level of delegated powers.

Members discussed the bid for the Briars Centre and agreed the bid did not fit the criteria for the pooled funding, and suggested that it should be agreed subject to Cllr MacLeod transferring £3000 from his individual revenue funding into the pooled revenue funding.

RESOLVED:

The Local Committee (Surrey Heath) agreed to:

- (i) Note the summary of the Local Committee's expenditure in 2011/12 detailed in paragraph 2.

- (ii) To pool £1,615 from each Member's revenue allocation into a central revenue fund of £9,690 for 2012/13 and to pool the £35,000 capital allocation.

- (iii) Agree a maximum level of funding per project for revenue allocations of £3,000, and note that capital projects over £3,000 may be considered for decision by the Local Committee

DRAFT MINUTES to be formally agreed at the next meeting

- (iv) Agree the items presented for funding from the Local Committee's 2012/13 revenue and capital funding as set out in paragraph 3 of this report and the tabled addition.
Looked After Children Fund: £3,000
PFI Lighting: £10,500
Heatherside Diamond Jubilee: £2,000
Commemorative Mugs: £400
Frimley and Camberley Lions: £1,203
Collingwood Gym: £5,000
Camberley Judo Club: £4,560
The Briars Centre: £3,000 – agreed subject to Mr MacLeod transferring £3,000 of his individual revenue allocation into the pooled revenue allocation.
Windlesham Bus Shelter: £1,500
- (v) Note the expenditure approved since the last Committee by the Community Partnerships Manager and the Community Partnerships Team Leader under delegated powers, as set out in paragraph 4.
- (vi) Agree that the Community Safety budget of £3,160 delegated to the Local Committee be transferred to the Surrey Heath Community Safety Partnership and that the Community Partnership Manager authorise its expenditure in accordance with the Local Committee's decision, as detailed in paragraph 5.

Part B – In Public (voting by County and Borough members on decision items)

Executive Items for Decision

38/12 HIGHWAYS UPDATE [Item 11]

Andrew Milne, Area Highways Manager, introduced the report which updated the committee on highways schemes within the Borough and a recommended mechanism for Community Pride for 2012/13.

Andrew noted that future Highway Update reports would include more detail on the status of schemes.

In response to a request from Cllr Fuller regarding the number of accidents on the M3 between junctions 2 and 4 and what could be done to prevent them – including looking at variable speed limits, Cllr Ivison agreed to raise this issue with officers outside the meeting.

In response to Cllr Bates comment on the cost of Crawley Hill, it was noted that this was not uncommon for this type of scheme and the scheme had been agreed at a previous meeting.

DRAFT MINUTES to be formally agreed at the next meeting

Cllr Dougan raised the issue of Princess Way and Park Street and the multi storey car park. Officers were aware of this and are looking into it.

RESOLVED:

The Local Committee (Surrey Heath) agreed to:

- (i) Note that a further Highways update report is to be brought back to the next meeting of this Committee.
- (ii) Approve the equal division of Community Pride funding between County Council Committee Members, and agree the cut-off mechanism proposed.

Executive Items for Information

39/12 FORWARD PLAN [Item 12]

Cllr Ivison introduced this report for information.

RESOLVED:

The Local Committee (Surrey Heath) noted the report.

The meeting finished at 7.40 PM.

Chairman

Open Public Question Time – notes

1. Conrad Sturt, Windlesham Society

There is a lack of grass cutting, poor quality and a lack of communication from the County. The Parish has threatened to cut the grass and ask for the County to pay. What is the way forward and why is the work so shoddy?

Would like a meeting with Surrey County Council, Surrey Heath Borough Council and the Parish Council to find out who is responsible for what, and what can be expected?

The Chairman confirmed that members were aware of the issue.

Reply from Andrew Milne, Highways Area Manager (NW)

The County has received a number of complaints about this issue, and I appreciate the views. Surrey Highways are aware of the issues and are monitoring the contract. Steps are being taken to ensure that the work is done properly. I will ask Peter Sheppard to contact the Parish's covering all the villages to arrange a meeting.

Reply from Andrew Milne, Highways Area Manager (NW)

Lavinia Sealy requested that vegetation covering signs is also looked at in the meeting.

2. Cllr Alastair Graham, Windlesham Parish Council

- a. On the road towards Sunningdale, oak trees are overhanging the main road, why is this allowed?
- b. Lack of grass cutting is good for wildlife, but it is important for sight lines and around signs. Would it be possible to get road signs washed if there is any spare resources?
- c. The 20mph road marking needs repainting in the High Street in Bagshot after resurfacing.

Reply from the Chairman

Regarding point c, these will be repainted.

Reply from Andrew Milne, Highways Area Manager (NW)

Regarding overhanging trees, Highways have a duty to address those causing a difficulty for highway users – will check why some people have received letters about them, and why others haven't.

Highways are aware of the ecological side, and try to avoid cutting the grass at critical times of the year. Arrangements have been made to bring in a Vegetation Gang to Surrey Heath – part of their remit will be to clean signs.

3. Tim Price, Windlesham Parish Council

The Community Gang used to do good work – could they come back?

DRAFT MINUTES to be formally agreed at the next meeting

Reply from the Chairman

The majority of councillors decided to replace the Community Gang with Community Pride.

Reply from Andrew Milne, Highways Area Manager (NW)

The Community Gangs were successful in some parts of the County, but not all. The Vegetation Gang will be able to address some of the issues which the Community Gang used to deal with.

4. Cllr Edward Hawkins

When will the road by the hospital roundabout be resurfaced?

Reply from Andrew Milne, Highways Area Manager (NW)

The contractor should do the white lining one week from the surface dressing, but the roads need to be dry or the lining peels off. There are road signs out on site warning motorists.

5. Rebecca Jennings-Evans

- a. Could Briars Avenue be added to the gritting route this winter?
- b. Residents are concerned about the proposed double yellow lines in Lightwater High Street.

Reply from the Chairman

If objections have been made to the consultation, they will be taken into consideration. We will look into Briars Avenue for you.

6. Mrs Harrison

Can the street lighting replacement programme be amended so that streets that suffer from anti-social behaviour are prioritised?

Reply from the Chairman

We will make enquiries and get back to you.

7. Fiona Douglas, Heatherside

One side of Cumberland Road has been cut, the other has not with the exception of a bit of strimming – why is this? How many mowing days are there for Heatherside? If there is an overhanging tree, do people get a letter and how long does it take?

Reply from the Chairman

Regarding Cumberland Avenue, the gang mowers will be brought in on Monday to do the lot. Regarding overhanging trees – if they belong to a resident and are causing an obstruction, then the resident will be asked to cut it or SCC will do it and charge them. The Community Highways Officers tend to identify such trees, but if you are aware of any, please let me know.

8. Tina Carney

Pennyhill Park County Club – have opened up a track for deliveries – why has this been allowed?

DRAFT MINUTES to be formally agreed at the next meeting

Reply from the Chairman

I will look into this.

9. Liane Gibson, Windlesham

Was alarmed to hear at the DERA exhibition that SCC would not support a junction onto the M3. Residents still hope it is possible. Crest Nicolson have confirmed that they would be happy to pay for a slip road and contribute to the noise reduction surface on the M3. Could this be raised again?

Reply from the Chairman

A site visit is being arranged for County Councillors where further information will be obtained.

Annex B

Written Public Questions [Item 5]

Q. Written Question from Mr. David Chesneau, Chair of The Camberley Society, in connection with the junction of the High Street and Portesbery Road/Pembroke Broadway, Camberley town centre.

What further steps will the County Council take to improve road safety for pedestrians crossing Portesbery Road in Camberley near its junction with the High Street? There has been no apparent change since the society drew the attention of the Local Committee to this issue on 16th February.'

Response from Chairman on behalf of the Committee:

Further to the response given to the previous public question considered by the Local Committee at its meeting on the 16th February 2012, Surrey County Council (SCC) wrote to the developer asking them to reposition the hoarding to improve visibility for pedestrians crossing Portesbery Road. Unfortunately, no response has been received. Surrey County Council has therefore now contacted the agent that acted in respect of the planning application. If this does not result in the requested realignment of the hoarding then the issue will be referred to SCC Legal Services to pursue.